



Government of Maharashtra
GOVERNMENT LAW COLLEGE

'A' Road, CHURCHGATE, MUMBAI 400 020.

(ESTT: 1855)

TEL.NO. 022- 22041707

Website- www.glcmbai.com

FAX: 022 – 22041708

Email id- principal@glcmbai.com

No. GLC/Admission/2023-24/

Date:- 10/09/2023

FIRST YEAR ADMISSION
THREE YEARS LAW COURSE - 2023-24
ADMISSION PROCEDURE OF THIRD CAP ROUND

All the Candidates aspiring to take admission in the College in First Year of Three Year Law Course (through Maharashtra Law CET process) should take note that,

1. Candidates shortlisted in CAP Round as the part of College Admission Process shall have to fill the online College Admission Form, which will be available on the College website (www.glcmbai.com).
2. The shortlisted Candidates after their online registration as mentioned above will be receiving the SMS/Email. They will have to take steps for admission as per instruction in SMS/Email & notices Published on College website and notice board from time to time.
3. After complete the above No.1 and 2 steps, Candidates must be present to report between 10.00 a.m. to 12.00 noon to take token number for verification of documents in College Office personally.
4. As soon as Student/ collect the token number, he will have to produce original documents as per list for verification and submission. Admission will be conformed only on production of all required documents.
5. The candidates whose admission is cleared will have to pay fees online, through the Link available on College website (by Credit Card, Debit Card, and NET Banking) and get the admission confirmed.
6. Candidates shall download & preserve receipts as token of payment of fees. After payment is accepted and you are instructed to visit the college office for Confirmation of Admission.
7. All the Student candidate should note that the attendance at GLC Mumbai is compulsory; Students who fail to attend the college continuously in conformity to the norms of the University of Mumbai will not be allowed to appear in examination.

Verification of Documents

The candidates are required to carry **All Original Certificates / Documents with three attested photocopies** for Admission.

If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he/she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within the 04 working days after the date of payment of fees.

Note:- In case the candidates are awarded Grades/CGPA instead of marks, the conversion of Grade/CGPA to percentage of marks would be based on the formula/procedure certified by the Board/ University/Institution who has awarded the same. It is obligatory on the part of the candidate to bring the conversion certificate from the Board/ University/ Institution.

Candidates are informed to bring the following documents at the time of admission.

(Read the Information Brochure for Centralized Admission Process (CAP) published on CET Cell Website)

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
1	<p>All Candidates.</p> <p>[Maharashtra State Candidate, Outside Maharashtra State Candidates (All India Candidature) including Jammu & Kashmir Migrant Candidates]</p>	<p>1) SSC (Std. X) Mark sheet.</p> <p>[If candidate has Passed SSC from CBSC, ICSE, IGCSE, IB board etc., then such candidate will have to Prepare/Produce the Conversion Certificate with Self Attestation along with the Name & Signature of the Parents & will have to upload SSC Mark sheet along with Conversion Certificate in single PDF format.] (The Sample Copy of Conversion Certificate will be displayed on the Website)</p> <p>2) HSC (Std. XII) Mark Sheet / or equivalent i.e. Engg. Diploma.</p> <p>[If candidate has Passed HSC from CBSC, ICSE, IGCSE, IB board etc., then such candidate will have to Prepare/Produce the Conversion Certificate with Self Attestation along with the Name & Signature of the Parents & will have to upload SSC Mark sheet along with Conversion Certificate in single PDF format.] (The Sample Copy of Conversion Certificate will be displayed on the Website).</p> <p>3) Degree Mark sheet (All Semesters)</p> <p>4) LL.B.-5 Year CET-2023 on line application form.</p> <p>[If candidate has lost CET Application form, then Such candidate can download/ Upload their CET Application form in Place of CET Application form while filling CAP Application form, by paying fees of Rs. 100/-+ payment gateway charges on line from the CAP web site.]</p> <p>5) Hall Ticket of LL.B.-5 year CET-2023.</p> <p>(Hall Ticket is Not Mandatory, it is purely optional only)</p>

		<p>6) AH-LL.B.-5 Yrs.2023 CET Score card.</p> <p>7) Domicile Certificate</p> <p style="text-align: center;">OR</p> <p>Birth Certificate Mentioning place of Birth</p> <p style="text-align: center;">OR</p> <p>School Leaving Certificate mentioning Place of Birth.</p>
<p>In addition to the above documents, candidates are required to upload following documents depending upon the Category and Candidature type of the Candidate to which they belong.</p>		
2	Maharashtra State Type-A Candidates	<p>Domicile Certificate of the candidate from the State of Maharashtra.</p> <p style="text-align: center;">OR</p> <p>Birth Certificate Mentioning the Place of Birth which is in Maharashtra.</p> <p style="text-align: center;">OR</p> <p>School Leaving certificate of the candidate Indicating place of Birth in the State of Maharashtra.</p> <p style="text-align: center;">OR</p> <p>Community, Nativity & Date of Birth Certificate.</p> <p>Candidate has to submit any one document from these four documents.</p>
3	Maharashtra State Type-B Candidates	<p>Domicile certificate of Candidate or father/ mother of candidate indicating that he/she is domiciled in the State of Maharashtra.</p>
4	Maharashtra State Type-C Candidate	<p>Certificate from the employer in Pro forma-A stating that father or mother of the candidate who is a Central Government/Government of India undertaking employee is presently posted in/outside Maharashtra.</p>
5	Maharashtra State Type-D Candidate	<p>Certificate from the employer in Pro forma-B-1 stating that father or mother of the candidate who is a Maharashtra State Government or Maharashtra State Government undertaking employee.</p> <p style="text-align: center;">OR</p> <p>Undertaking along with documentary evidences from the retired employees stating the Place of Settlement in Proforma-B2.</p>

6	Maharashtra State Type-E Candidates of Maharashtra Karnataka disputed border area.	1) Certificate stating that candidate belongs to the disputed border area in Pro forma-G1. And
		2) Certificate stating that the mother tongue of the candidate is Marathi in Pro forma-G2
7	Backward class candidates belonging to S.C./ S.T. from the State of Maharashtra only.	1) Caste Certificate. And 2) Caste/Tribe Validity Certificate.
8	Backward class candidates belonging to VJ/ DT/ NT(A)/ NT(B)/NT(C) /NT(D)/ O.B.C/ S.B.C from the State of Maharashtra only.	1) Caste certificate. And 2) Caste/Tribe Validity Certificate. And 3) Non Creamy Layer Certificate valid upto 31st March 2024.
8a	Economically Weaker Section Candidates (E.W.S.) from the State of Maharashtra only	1) Eligibility Certificate for Economically Weaker Section.
9	Ex-Servicemen (Def-1)	1) Defence service Certificate Pro forma-C. And 2) Domicile Certificate of Father/Mother who is an ex-service personnel is domiciled in the State of Maharashtra.
10	Active Domicile Defence Candidates. (Def-2)	1) Defence service Certificate Pro forma-C. And 2) Domicile certificate of father/mother who is active defence service person is domiciled in the

		State of Maharashtra.
11	Active Non Domicile Defence candidates.	1) Defence service Certificate Pro forma-C And
	(Def-3)	2) Certificate from the employer in the Pro forma-D stating that Father/Mother of the Candidate who is an active defence service person presently posted in Maharashtra. OR Certificate from the employer in the Proforma-E stating that Father/Mother of the Candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra.
12	Person With Disability Candidates [PWD].:- Locomotor disability Leprosy cured person Cerebral Palsy Dwarfism Muscular dystrophy Acid attack victims Blindness Low-vision Deaf Hard of hearing Speech and language disability Intellectual disability Specific learning disabilities Autism spectrum disorder Mental illness Multiple sclerosis Parkinson's disease Hemophilia Thalassemia Sickle cell disease Multiple Disabilities	1) PWD Medical Certificate issued by Civil Surgeon of the District Hospital & or Approved Medical Board / or All India Institute established by Central Government Competent to certify the Disability. And 2) Domicile Certificate of the Candidate.

13	Jammu and Kashmir Migrant Candidates.	1) Certificate of posting in case of defence and Government servants in Proforma-J OR 2) Certificate of stay in refugee camp for those staying in camp in Proforma-K OR 3) Certificate stating that the candidate belongs to displaced family in Proforma-L
14	Certificate for Orphan Candidates	1) Orphan Certificate issued by Competent Authority. These candidate claiming reservation under this quota as per G.R.No OCC-2011/C.N.212/Desk-3 Woman and Child Development Department, Mantralaya, Mumbai 400032 dated 2 nd April 2018 will produce Orphan Certificate from Regional Deputy Commissioner, Woman and Child Development.

(All related Pro formas mentioned in CET Brochure)

Admission Fees

Fees for General/Open Category

Fees	Students whose graduation / post graduation completed from University of Mumbai	Students whose graduation / post graduation completed from other than University of Mumbai
Total Amount	6,340	7,260

All Reserve Categories		
	Students whose graduation / post graduation completed from University of Mumbai	Students whose graduation / post graduation completed from other than University of Mumbai
Total Amount	420	1340

Sr. No.	Registration & Admission Process -
1.	11 th to 14 th September 2023 up to 5.00 pm

- **Concession in the Tuition fees will be given to Economical Weaker Section (E.W.S) Students as per the Government Resolution dated 07th October, 2017.**
- Payment Gateway will be opened till 22nd August, 2023 upto 5.00 pm. The Students are therefore requested to complete all the formalities including

production & verification of documents well in advance so as to complete payment of the fees by 5.00 pm.

- Registration & Admission dates are as per schedule published by CET Cell. Therefore, candidates should time to time visit to website of CET Cell and keep track of the changes in the schedule.

Sd/-

Dr. Asmita Vaidya
Principal,
Government Law College,
Mumbai.