



Government of Maharashtra
Government Law College, Mumbai

ISO 21001:2018 Certified

A Road, Churchgate, Mumbai - 400020

Email – principal@glcmumbai.com

Website – www.glcmumbai.com

Contact no. – 022-22041707

Ref. No- GLC/D./2025-26/ 5167

Date 27/03/2026

TENDER NOTICE

***Tender for Integrated Digital Campus Platform Including Admission,
Attendance, Examination & Evaluation Systems***

On behalf of the Principal and Committee, Government Law College, Mumbai, sealed quotations are invited from eligible and experienced bidders for the implementation of an ***Integrated Digital Campus Platform Including Admission, Attendance, Examination & Evaluation Systems***.

Interested bidders shall obtain the tender forms (Technical & Financial) from the college office. The detailed terms and conditions are as follows:

A) Tender Submission & Contract Conditions

1. Duly filled tender forms shall be submitted to the office (Second Floor) on or before 11/04/2026 up to 3:00 PM. Late submissions will not be accepted.
2. The sealed envelope must be superscribed as:

**“Tender for Integrated Digital Campus Platform Including Admission,
Attendance, Examination & Evaluation Systems”**

3. Tender must be submitted in two-envelope system:

Part I: Technical Bid (Form-A)

Part II: Financial Bid (Form-B)

4. The tender form must bear the signature and official seal of the bidder.
5. The envelope must clearly mention email ID and contact number. Only the bidder or one authorized representative may remain present at the time of opening.
6. Tender forms shall be available from the office up to 11/03/2026 till 1:00 PM on payment of Rs. 2000/- (non-refundable) (excluding Saturdays & Sundays).

7. The Technical Bid must include a Notarized Affidavit on Rs. 500/- stamp paper stating that the bidder is not blacklisted.
8. Bidders must verify the scope of work and submit relevant experience documents along with the tender.
9. Only one bid per bidder shall be accepted.
10. Work shall be executed immediately upon issuance of work order as per accepted terms.
11. Payment shall be made within 45 days upon submission of bill with stamped receipt. No interest shall be payable for administrative delays.
12. Initial contract period shall be one year, extendable based on satisfactory performance.
13. The college reserves the right to terminate the contract if work is found unsatisfactory.
14. The Principal & Committee reserve the right to accept/reject any or all bids or cancel the process at any stage without assigning reasons.

B) Eligibility Criteria & Technical Requirements

1. The bidder must be a registered entity in India with a minimum of 3 years' relevant experience.
2. Must have experience in implementing Digital Campus/ERP systems for educational institutions with at least 5 Government/Aided institution references.
3. Must be GST registered.
4. Must have in-house technical team, support staff, and helpdesk facility.
5. The system must be cloud-based, secure, scalable, and hosted on servers located in India, with provision for in-house/hybrid deployment.
6. The system must ensure data security with:
 - Encryption
 - Backup & Disaster Recovery
 - Log Monitoring
 - Role-Based Access Control (RBAC)
 - Audit Trail
7. Must provide Android & iOS mobile applications along with web platform.

8. Implementation plan including timeline, training, data migration, and support structure must be clearly specified.
9. System must support data export, backup download, API integration, and secure role-based login.
10. Must provide reporting features for NAAC, UGC, University, and Government compliance.
11. Must guarantee minimum 99% uptime (SLA) with defined response time for support.
12. System must be scalable to accommodate future expansion.
13. Must provide user manuals, documentation, and training materials.
14. The college reserves the right to request live demo/pilot implementation.
15. All data shall remain the property of the college, and full data transfer upon contract termination shall be mandatory.
16. The system must comply with Indian data protection and cybersecurity regulations.

C) Scope of Work / Functional Requirements

Detailed Scope of Work and Functional Requirements are enclosed along with the tender documents.

AA Vaidya
27/03/26

Dr. Asmita Vaidya

Principal

Government Law College Mumbai

'A' Road, Mumbai - 20

27/3/26



**Government of Maharashtra
Government Law College, Mumbai**

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***Integrated Digital Campus Platform Including
Admission, Attendance, Examination & Evaluation
Systems***

Scope of Work / Functional Requirements

Tender Start Date – 28/03/2026

Tender End Date - 11/04/2026

Tender Process - Offline

**Government Law College, Mumbai.
Phone No. : 022-22041707
Email Id – principal@glcmumbai.com
Website – www.glcmumbai.com**

Integrated Digital Campus Platform Including Admission, Attendance, Examination & Evaluation Systems

Tenders are invited from eligible and experienced agencies for the procurement, implementation, and support of an ***Integrated Digital Campus Platform Including Admission, Attendance, Examination & Evaluation Systems*** for Government Law College, Mumbai, in accordance with the specifications mentioned below.

Scope of Work / Functional Requirements

➤ Academic Planning & Monitoring Module

1. Syllabus Tracker

- Subject-wise digital syllabus mapping for each course and semester.
- Faculty-wise allocation of subjects and topics.
- Real-time tracking of syllabus completion status.
- Visual progress indicators (percentage completed, pending topics).
- Alerts for delays or deviations from the planned schedule.
- Student and administrator access to view syllabus progress.

2. Teaching–Learning Plan

- Online preparation and submission of semester-wise teaching plans.
- Topic-wise and week-wise lesson planning facility.
- Alignment with academic calendar and timetable.
- Approval workflow for department head/administration.
- Provision for plan revision with version tracking.
- Integration with syllabus tracker for real-time updates.

3. Faculty Logbook

- Daily/lecture-wise entry of teaching activities.
- Record of topics covered, teaching methods, and hours conducted.
- Attendance linkage for each lecture (if required).
- Upload facility for teaching materials, notes, or assignments.
- Automated comparison of planned vs. actual teaching progress.
- Department-wise and faculty-wise performance reports.

4. Customized Reports

- Subject-wise syllabus completion reports.
- Faculty-wise teaching load and performance reports.
- Department-wise academic progress summaries.
- Deviation reports (planned vs. actual coverage).
- Export options in PDF, Excel, and CSV formats.
- NAAC and statutory reporting support.

➤ **Contact-less Admissions (Including In-House Admissions)**

Complete paperless admission workflow with integrated online processes and payment gateway support.

- Admission form creation with customizable fields based on course, category, quota, and institutional requirements.
- Separate form configurations for UG, PG, Diploma, Certificate, and In-House courses.
- Provision for In-House admissions for:
 - Internal students progressing to higher courses (e.g., UG to PG, Year-to-Year, or course-to-course transitions).
 - Priority or reserved seats for institutional candidates.
- Automatic fetching of existing student data for in-house applicants to avoid duplicate form filling.
- Online application by students with document upload and payment of application fees.
- Application tracking dashboard for students showing status at every stage.
- Application verification by college authorities with options for scrutiny, approval, rejection, and deficiency communication.
- Automatic merit list generation for UG, PG, Diploma, and In-House courses as per eligibility rules and reservation policies.
- Course-wise, category-wise, and round-wise merit list preparation.
- Automatic form approval and seat allotment based on merit, in-house quota, and seat availability.
- Automated student notifications via SMS, email, and portal alerts for merit status, document verification, fee payment, and admission confirmation.
- Online fee payment through integrated payment gateway with multiple payment modes.
- Fee collection, reconciliation, and approval by college administrators.
- Head-wise fee reconciliation and financial reports.
- Generation of customized fee receipts.

- Support for part payments, installments, and maintenance of a student-wise fee ledger.
- Automatic generation of ID cards after admission confirmation.
- Generation of other institutional documents such as:
 - Library Card
 - Leaving Certificate (LC)
 - Transfer Certificate (TC)
 - Bonafide and other required certificates
- Integration with university systems for PRN number generation.
- Automatic update of student records after PRN allotment.
- Stage-wise reports including:
 - Applications received
 - Verified and rejected forms
 - Merit lists
 - Admission confirmations
 - Fee collection status
- Detailed analytics of admitted students as per NAAC and regulatory requirements.
- Exportable reports in PDF/Excel formats with filters for course, category, gender, region, etc.
- Complete audit trail of all admission-related actions and approvals.

➤ **Attendance & Scheduling Module**

1. Automated Classroom Attendance

- Digital attendance marking through mobile app/biometric/Face Recognition/Radar
- Subject-wise, lecture-wise, and student-wise attendance tracking.
- Real-time attendance updates for faculty and administration.
- Automatic calculation of attendance percentage.
- Alerts and notifications to students with low attendance.
- Integration with timetable and faculty logbook.
- Provision for manual correction with approval workflow.

2. Lecture Scheduler

- Creation of course-wise and faculty-wise timetables.
- Automated lecture scheduling based on subject, faculty, and classroom availability.
- Clash detection and conflict alerts.

- Easy rescheduling with change notifications to students and faculty.
- Integration with academic calendar.
- Display of daily and weekly schedules on student and faculty dashboards.

3. Event & Participation Tracker

- Creation and management of academic, cultural, and extracurricular events.
- Online student registration for events.
- Digital attendance and participation tracking.
- Certificate generation for participants.
- Event-wise and student-wise participation history.
- Integration with student profiles and activity records.

4. Customized Reports

- Student-wise and subject-wise attendance reports.
- Faculty-wise lecture conduction reports.
- Defaulter lists based on attendance criteria.
- Event participation summaries.
- Department-wise scheduling and attendance analytics.
- Export options in PDF, Excel, and CSV formats.
- NAAC and statutory reporting support.

➤ Optional/Elective Subject Selection & Editing Module

1. Elective Subject Selection

- Online selection of optional/elective subjects through the student portal.
- Display of available electives based on course, semester, and eligibility.
- Seat limit control for each elective subject.
- Automatic locking of subjects once capacity is reached.
- Real-time confirmation of selected electives.
- Faculty and administrator dashboard to monitor elective enrollment.

2. Subject Editing and Change Window

- Configurable time window for students to modify elective choices.
- Approval workflow for subject change requests (if required).
- Automatic update of student records after approval.
- Notifications to students regarding approval or rejection of requests.
- Version tracking of subject selection history.

3. Validation and Integration

- Eligibility checks based on prerequisites and academic rules.
- Prevention of timetable conflicts between selected subjects.
- Integration with attendance, timetable, and examination modules.
- Automatic update of exam forms and internal assessment records.

4. Reporting

- Elective-wise student enrollment reports.
- Course-wise and semester-wise subject selection summaries.
- Faculty allocation reports based on elective demand.
- Export options in PDF, Excel, and CSV formats.

➤ Examination Management Module (Consolidated & Process-Oriented Specifications)

1. Exam Planning & Scheduling

- Creation of internal and external exam schedules for each course and semester.
- Support for **Regular, ATKT, and Ex-Student** categories.
- Subject-wise and component-wise exam planning (theory, practical, viva, assignments, etc.).
- Integration with academic calendar and lecture timetable.
- Automated or manual allocation of faculty for exam duties.
- Role assignment such as paper setter, examiner, coordinator, and invigilator.
- Faculty-wise exam duty dashboard with notifications.

2. Exam Form Management

- Online exam form submission facility.
- Separate workflows for Regular, ATKT, and Ex-Student categories.
- Automatic eligibility verification based on academic records.
- Fee calculation as per course, semester, and category.
- Online payment integration with receipt generation and reconciliation.
- Form correction window with approval mechanism.
- Real-time status tracking for students and administrators.
- Auto-generation of student exam database after form approval.

3. Student Communication & Notifications

- Automated communication regarding exam schedules and deadlines.
- Notifications through mobile app, email, SMS, and web portal.
- Category-wise communication for Regular, ATKT, and Ex-Students.
- Reminders before exam dates, hall ticket release, and result declaration.

4. Hall Ticket & Seat Number Generation

- Automatic generation of unique seat numbers.
- Hall ticket generation in downloadable PDF format.
- Inclusion of student details, subjects, exam schedule, and instructions.
- QR code or barcode integration for verification.
- Bulk hall ticket generation and printing facility.
- Email/SMS/app notifications regarding hall ticket availability.

5. Examination Block & Seating Allocation

- Automated allocation of students to exam halls based on capacity.
- Subject-wise and course-wise seating arrangements.
- Prevention of same-subject or same-class clustering (if required).
- Generation of seating charts, attendance sheets, and supervisor lists.
- Real-time adjustments for absentees or special cases.
- Block-wise and room-wise reports.

6. Post-Examination Seat Code & QR Sticker Generation

- After completion of the examination, the system shall generate a unique code for each seat number.
- Automatic QR code generation linked to the seat code.
- QR code to contain relevant examination details (exam date, subject, unique code, seat number, block/room, etc.).
- Bulk sticker/label generation for printing and affixing on answer booklets or packets.
- Export options in printable sheet formats (A4 label templates).

7. Block-wise Bundle Numbering & Assessor Order Generation

- After the examination, the system shall automatically generate block-wise bundle numbers based on seating or room allocation. Each bundle shall group answer books according to block/room, seat number range, and subject/course. The system shall generate bundle labels containing bundle number, subject name/code, block/room details, seat number range, and QR code linked to bundle data.

- The system shall automatically generate assessor/paper checker orders based on subject-wise allocation, bundle numbers assigned to each assessor, and predefined evaluation rules or workload limits.
- It shall support automatic creation of assessor appointment orders, bundle allotment lists, and workload reports, available in both printable (PDF) and digital formats for dispatch via email or portal.
- The system shall also provide tracking features for bundle issue and return status, assessor-wise evaluation progress, and reports showing pending and completed bundles.

8. Internal Assessment & Continuous Evaluation Setup

- Facility to create multiple exam components (tests, assignments, presentations, viva, etc.).
- Generation of blank marksheets for each component.
- Subject-wise and component-wise mark entry structure.
- Configurable exam types as per institutional or university rules.
- Configurable weightage for different assessment components.
- Support for continuous internal assessment models.

9. CO & PO-Based Marks Entry (OBE Integration)

- Separate marks entry interface linked with Course Outcomes (CO).
- Mapping of COs to Program Outcomes (PO).
- Automatic calculation of CO attainment levels.
- PO attainment reports based on mapped CO performance.
- Faculty dashboard for outcome monitoring.

10. Marks Entry, Verification & Result Processing

- Separate login for internal and external examiners.
- Secure mark entry with validation rules.
- Bulk upload through Excel/CSV templates.
- Attendance marking for internal exams.
- Moderation, revaluation, and class improvement handling.
- Grace mark processing as per regulations.
- Exam committee access for verification and approval.
- Consolidation of internal and external marks.
- Automatic result computation based on university rules.

11. Digital Marksheet Generation & Result Publication

- Automated generation of final digital marksheets and grade cards.
- Role-based approval workflow before result publication.
- Secure marksheets with QR code or verification link.
- Result publication on student and parent mobile apps and web portals.
- Subject-wise marks, grades, and overall performance display.
- Downloadable digital marksheet facility.
- Notifications to students and parents upon result declaration.

12. Reports & Analytics

- Topper rank lists (overall and subject-wise).
- Gender-wise and category-wise performance analysis.
- Pass/fail statistics and trend analysis.
- Course-wise and semester-wise performance reports.
- Faculty-wise and subject-wise exam allocation reports.
- Student-wise exam participation records.
- Export options in PDF, Excel, and CSV formats.
- NAAC and statutory reporting formats.

➤ Communication & Collaboration Module

1. Real-time Notifications

- Instant notifications via mobile app, web portal, email, and SMS.
- Role-based alerts for students, faculty, and administrators.
- Notifications for attendance, timetable changes, exam schedules, results, and events.
- Automated reminders for deadlines, exam forms, and fee payments.
- Read/unread tracking and notification history.
- Priority tagging for urgent announcements.

2. Digital Notice Board

- Centralized online notice board accessible to all users.
- Category-wise notices (academic, exam, administrative, events, placements, etc.).
- Role-based and course-specific notice publishing.
- Scheduling of notices with start and expiry dates.
- Attachment support (PDF, images, documents, links).
- Archive and search functionality for past notices.

3. Notes Sharing

- Faculty upload facility for lecture notes, presentations, assignments, and reading materials.
- Subject-wise and course-wise document organization.
- Version control and update notifications.
- Student access with download/view permissions.
- Support for multiple file formats (PDF, DOCX, PPT, video links, etc.).
- Storage usage monitoring and access logs.

4. Event Management

- Creation and scheduling of academic, cultural, and administrative events.
- Online event registration for students and faculty.
- Automated notifications and reminders for registered participants.
- Attendance tracking during events.
- Certificate generation for participants and organizers.
- Event calendar with department-wise filtering.
- Post-event reporting and analytics.

➤ Feedback & Quality Assurance Module

1. Multi-Stakeholder Feedback

- Online feedback system for students, faculty, alumni, employers, and other stakeholders.
- Customizable feedback forms based on role, course, or department.
- Anonymous feedback option to ensure confidentiality.
- Scheduled feedback cycles (mid-semester, end-semester, annual, etc.).
- Mobile and web-based feedback submission.
- Auto-reminders for pending feedback.

2. Attendance-Linked Faculty Feedback

- Feedback access restricted to students meeting minimum attendance criteria.
- Automatic verification of attendance before enabling feedback forms.
- Subject-wise and faculty-wise feedback collection.
- Prevention of duplicate or unauthorized submissions.
- Secure and confidential data handling.

3. Feedback Reporting

- Automated generation of feedback summaries and analytics.
- Faculty-wise, subject-wise, and department-wise reports.

- Trend analysis across semesters or academic years.
- Graphical dashboards for quick insights.
- Export options in PDF, Excel, and CSV formats.
- NAAC-compliant reporting formats.

➤ **Faculty Administration Module**

1. Centralized Faculty Register

- Unified digital database of all teaching and non-teaching staff.
- Faculty profile management with personal, academic, and professional details.
- Record of qualifications, experience, designations, and department allocation.
- Upload and storage of supporting documents (certificates, appointment letters, etc.).
- Service history tracking (appointments, leaves).
- Workload and subject allocation records.
- Integration with attendance, timetable, and academic modules.
- Role-based access for faculty, department heads, and administrators.
- Search, filter, and export functionality for faculty data.
- NAAC and statutory reporting support.

➤ **Technical & Platform Requirements**

- **Mobile Applications:** Native mobile applications for both Android and iOS platforms, with user-friendly interfaces for students, faculty, administrators, parents, and alumni.
- **Web Application:** Fully responsive web application compatible with all modern browsers (Chrome, Firefox, Edge, Safari) and accessible across desktops, laptops, and tablets.
- **Architecture:** Cloud-hosted, scalable, and secure architecture with data storage within India to comply with applicable data protection and regulatory requirements.
- **Access Control:** Secure, role-based authentication and authorization for Administrators, Faculty, Students, Parents, and Alumni, with configurable permissions and activity logs.
- **Reporting:** Comprehensive reporting system with export options in PDF and Excel formats, including date-wise, module-wise, and stakeholder-wise logs.
- **Support & Training:**
 - Dedicated onboarding, training, and user manuals for all stakeholders.
 - Helpdesk and issue-resolution system with defined response timelines.
 - During the admission process and the examination form submission period, it shall be mandatory to provide Student Support facilities to offer guidance and technical assistance to students.